

**ONTARIO INTERGROUP
OF
SEX AND LOVE ADDICTS ANONYMOUS**

PREAMBLE

Purpose:

Intergroup exists to support the Twelve Step and Twelve Tradition work of S.L.A.A. groups registered in Ontario in their common primary purpose of carrying the message to the sex and love addict who still suffers.

Services:

- Maintains a website with an up-to-date meeting list of registered groups, upcoming events, and other information
- Provides a telephone service to receive inquiries
- Orders and sells conference-approved S.L.A.A. literature.
- Organizes retreats, conferences, special meetings
- Maintains communication and cooperation – but not affiliation – with the broader community and helping professionals by providing meeting lists, information and literature.
- Responds to media requests adhering to the Traditions of S.L.A.A..
- Carries the message and business of Fellowship-Wide Services (FWS) of S.L.A.A. to Ontario groups and vice versa
- Provides a forum to discuss interpretation and application of S.L.A.A. Traditions
- Works for the good of S.L.A.A. as a whole.

**ONTARIO INTERGROUP OF
SEX AND LOVE ADDICTS ANONYMOUS
BYLAWS**

SECTION 1: NAME

a. Name

The name of this body shall be ONTARIO INTERGROUP OF SEX AND LOVE ADDICTS ANONYMOUS (referred to as “Intergroup”).

SECTION 2: COMPOSITION, REPRESENTATION, TERM

a. Membership

The membership of Intergroup shall consist of any S.L.A.A. group that meets in Ontario and is registered with Intergroup. Member groups follow the Twelve Steps and Twelve Traditions of S.L.A.A.

b. Representation

Each group shall be entitled to representation by one Intergroup Representative (IR) on Intergroup. A second member, but not a third, from a group may also serve as an officer or in another service position of Intergroup.

It is suggested that each IR have at least 3 months sobriety and 3 months of active affiliation with the group they represent.

Each group shall notify Intergroup of the name and email/contact information of the IR upon election/appointment.

c. Role of Intergroup Representatives (IR)

To represent and communicate the group conscience of their groups at Intergroup meetings

To keep their groups advised of the work of Intergroup and what material is available through Intergroup

d. Alternates

If, for any reason, the IR cannot attend a meeting of Intergroup, an alternate may attend in his/her stead. The alternate, when representing the group, shall have the same voting privileges as the IR, but an alternate may not serve as an officer.

e. Term

Each IR shall serve a two year term, always subject to recall by the group they represent. If an IR is unable to complete their term of office the member group may designate someone else from their group to complete the term.

All terms shall start and end in November of odd-numbered years.

In the spirit of rotation of service, it is suggested that IRs be limited to a maximum of two consecutive terms of service.

f. Non Intergroup Attendees

Any S.L.A.A. member may attend Intergroup meetings and may speak to an issue, time permitting, but will not have a vote.

SECTION 3: QUORUM, DECISION MAKING, VOTING

a. Quorum

Quorum to conduct business and make decisions at a regular Intergroup meeting held upon proper notification is those IRs, officers, and those in service positions present at the meeting.

b. Decision Making

The method for decision-making is by informed group conscience (Tradition Two).

On sensitive matters, the method for arriving at informed group conscience shall be by group consensus with the goal to reach agreement on the item.

Formal motions are discouraged until a clear sense of its collective view emerges. The result rests on more than a “yes” or “no” count—precisely because it is the spiritual expression of the group conscience.

If the Chair decides Intergroup is unable to reach agreement, the Chair shall either table the item for the next meeting, or a motion is proposed and seconded, followed by discussion and a vote to pass the motion.

c. Voting

Each member group is entitled to one (1) vote cast by the IR, or in the absence of the IR, by the alternate. The vote that is cast should reflect the informed group conscience of their group.

Each person holding a service position and each officer is entitled to one (1) vote. The vote that is cast shall be based on what is best for the Fellowship as a whole.

No IR, officer, or person in another service position may vote on behalf of more than one (1) group. Voting by proxy is not permitted.

Except to break a tie, the Chair does not vote.

A vote to pass a motion requires substantial unanimity which means 2/3 of those present with voting rights.

SECTION 4: MEETINGS

a. Regular Meetings

Intergroup shall meet monthly for its regular business meeting on the same day of the same week and the same week of each month. The Chairperson shall set the meeting dates for the upcoming 12 months after seeking input from participating IRs and , and others holding service positions. A meeting may be re-scheduled if the meeting would fall on a widely observed holiday.

The meeting shall begin promptly.

Meeting dates shall be posted on the website. Changes to meeting dates or locations shall be communicated by the Secretary to all registered IRs and , and others holding service positions.

SECTION 5: OFFICERS:

a. Composition

The Officers of Intergroup shall be comprised of the following:

1. Chair
2. Vice-chair
3. Treasurer
4. Secretary
5. Literature Coordinator

Nominations of Intergroup officers will be made from the floor by any member of the Intergroup voting body at the election meeting.

b. Qualifications

Any member of S.L.A.A. in Ontario is eligible to hold office provided they meet the following criteria:

1. are present for the Intergroup meeting at which they may be elected;
2. have been in the Fellowship for a minimum of one year;
3. attend S.L.A.A. meetings on a regular basis
4. work the Twelve Steps and Twelve Traditions
5. possess the skills necessary to carry out the responsibilities of the office.

In addition to the qualifications, the positions of Chair and Vice-Chair have a one year sobriety requirement.

To be elected as an officer a person must receive a majority vote of the IRs, officers and those in other service positions present at the election.

c. Term

The term of office of the Chair and Co-chair shall be one year from the November election until the next election of these two positions one year hence.

The term of office of all other officers shall be two (2) years from the November election until the next election of the position two years hence.

Election of the following officers shall be held in November of even-numbered years: Secretary and Literature Coordinator.

Election of the following officers shall be held in November of odd-numbered years: Treasurer.

The meeting to hold elections will be chaired by the Chair or out-going Chair.

No position shall be filled for more than two (2) consecutive terms by the same person.

To provide continuity to Intergroup's leadership, all outgoing officers will work with the respective incoming officers to transfer material and duties of the service position.

d. Attending meetings

All officers of Intergroup have the duty to attend Intergroup meetings.

Any officer not present at 3 consecutive regularly scheduled meetings without prior notification and/or without reasonable cause shall be sufficient grounds for immediate removal from office.

e. Removal from Office

Any officer may be removed from office by a vote of 2/3 of Intergroup members present and entitled to vote at the duly convened meeting.

If a term is disrupted, a new officer shall be elected/appointed by Intergroup to complete the term at the next regularly scheduled Intergroup meeting. If necessary, the Chairperson may appoint an Intergroup member to carry out the responsibilities of the office until that election. Eligibility and voting requirements will be the same as for the regular Intergroup office elections.

DUTIES AND RESPONSIBILITIES OF OFFICERS:

Chair:

- Presides at all Intergroup meetings
- Facilitates process of determining informed group conscience
- Does not vote except to break a tie
- Delegates duties to any individual officers and those holding service positions
- Sets the agenda for each Intergroup meeting

- Arranges a meeting place for each Intergroup meeting and delegates tasks
- Has signing authority for Intergroup
- Calls special meetings
- Is an ex-officio member of all committees
- Submits an electronic copy of any reports, agendas etc. generated to the secretary who maintains a permanent record
- Facilitates process of updating bylaws when needed.

Vice-Chair:

- Presides at all Intergroup meetings in the absence of the Chair.
- Assumes all other responsibilities in the absence of the Chair.

Secretary:

- Takes minutes of all regular and special meetings.
- In event of the absence of the Secretary, the Chair shall appoint a temporary Secretary for that particular meeting.
- Distributes minutes to Intergroup officers and those holding other service positions, IRs and others in the Fellowship requesting copies.
- Notifies all members of upcoming meetings by sending minutes and the agenda at least one (1) week before the next meeting.
- Distributes reports to be discussed at the next meeting at least two (2) days before the meeting.
- Submits minutes for approval at each business meeting of Intergroup.
- Maintains an up-to-date meeting list of member groups and forwards list to the Website Administrator to be posted on the website.
- Maintains an accurate, updated record of the full name, email address, and telephone number of each person holding a service position, officer, IR and alternate IR.
- Keeps Intergroup accurately registered with Fellowship-Wide Services.
- Maintains list of the dates of election to office of all Intergroup positions (IRs, Officers, and other elected/appointed positions).
- Maintains an electronic copy of all reports, agendas, minutes, conference and special event material for archival purposes.

- At the end of the term works with the incoming Secretary in transferring the duties and all material, including past minutes and archived items, relating to the service position.

Treasurer:

- Has signing authority and maintains a chequing account for Ontario Intergroup of S.L.A.A.
- Maintains a detailed accounting ledger of the financial activities of Intergroup.
- Pays all authorized Intergroup expenses
- Submits a monthly report to Intergroup showing donations received, total expenses, cash balance, any outstanding debts owed by Intergroup, net balance.
- When necessary, reports on projected expenditures.
- Submits an annual financial report.
- Acts as a financial advisor to all Intergroup committees
- Makes recommendations for contributions to FWS and transfers all funds collected for FWS to FWS.
- Submits an electronic copy of all Treasurers' reports to the secretary archivist to maintain a permanent record.
- At the end of term, works with the incoming Treasurer and transfers the duties and all material relating to the service position.

Literature Coordinator

- Maintains a chequing account in the name of Ontario Intergroup of S.L.A.A. Literature Account.
- Maintains a record of the financial activities of the literature account
- Submits a monthly financial and inventory report to Intergroup
- Keeps current with all S.L.A.A. Conference-approved literature.
- Makes Conference-approved literature available to S.L.A.A. groups
- At least twice per year transfers funds above the prudent reserve to the Treasurer for deposit to the general Intergroup bank account.
- Submits an electronic copy of all reports to the secretary to maintain a permanent record.

SECTION 6: OTHER SERVICE POSITIONS

All persons holding service positions have the duty to attend Intergroup meetings.

Any person holding a service position who is not present at 3 consecutive regularly scheduled meetings without prior notification and/or without reasonable cause shall be sufficient grounds for immediate removal from office.

Phone Line and Public Information Coordinator

- Qualifications, nomination and election will follow the same procedure as for officers.
- Is familiar with FWS S.L.A.A. guidelines and traditions including anonymity, speaking to the public and the media.
- Recruits and maintains volunteers from S.L.A.A. to return phone line calls in a timely manner from those seeking information, meetings, literature, etc.
- Keeps a log of all phone line volunteers and types of calls received on a monthly basis
- Reports monthly to Intergroup.
- Acts as a liaison with the public and media in accordance with the Twelve Traditions and S.L.A.A. guidelines
- Provides information about S.L.A.A. and S.L.A.A. meetings

Website Administrator

- Qualifications, nomination and election will follow the same procedure as for officers.
- Maintains the Intergroup web page with up-to-date information on meetings, events, Intergroup meeting dates, etc.
- Ensures electronic mail sent to Intergroup is forwarded to the appropriate person in a timely manner.
- Works with the Treasurer to administer online payments for events including the annual conference and retreat.
- The term of office is two years.

Fellowship-Wide Services Delegate

- Intergroup shall elect a delegate to act as liaison to FWS according to current FWS Bylaws.
- It is suggested that the delegate have one year of recent service to S.L.A.A. beyond the group level and must attend regular Intergroup meetings during their term.
- Qualification, nomination and election will follow the same procedure as for officers.
- The delegate shall be elected for a two year term of office, as suggested by FWS, in November of even-numbered years.

- The delegate shall submit to Intergroup a written summary report on the S.L.A.A. Annual Business Meeting (ABM) and an accounting of funds spent within 30 days of the ABM.
- Where Intergroup does not send a delegate to the ABM, funds accrued for this expenditure shall be considered by Intergroup for donation to FWS.

COMMITTEES

The Chair of Intergroup shall appoint such committees/individuals as required in order to carry out the purpose of Intergroup. The final authority on committee matters shall be with Intergroup as expressed by an informed group conscience.

Committee Chairs:

- Each committee shall be chaired by a committee chair elected/appointed by Intergroup for a period of one year.
- Nominations for committee chair shall be made by an IR, or officer of Intergroup.
- Qualifications, nomination and election will follow the same procedure as for officers.
- Chairs are responsible for the function of the committee and assuring that the mandate is followed
- The chair is expected to attend monthly Intergroup meetings and make a monthly report on activities and expenditures.
- Works with Intergroup Treasurer on financial matters
- Within 30 days of the completion of committee work, the committee chair shall submit a final written report, including financial information.
- The committee chair shall submit to the Secretary any material from the committee for use by future committees.

SECTION 7: AMENDMENTS TO BYLAWS

Changes to these bylaws may be made at any time provided that:

1. The proposed change is put forward in writing by a group through its IR or by an officer of Intergroup;
2. Such notice is submitted to all member groups through their IR, all officers and those holding other service positions at least 30 days before the meeting to consider the changes; and

3. Final approval of a motion for changes requires a majority of two-thirds of the total vote cast by the IRs, officers and other service position holders present at the duly convened meeting.

These bylaws adopted by Ontario Intergroup of Sex and Love Addicts Anonymous on June 28, 2012.